

# GUJARAT ARTS & SCIENCE COLLEGE

## VEER SHAHID VINOD KINARIWALA LIBRARY

### ANNUAL REPORT – 2020-21

#### 1. About Veer Shahid Vinod Kinariwala Library

Library plays a vital role in the collection development and dissemination of scientific information. Dwelling on new digital initiatives the Sydenham Library caters to the academic interests of the student and faculty community at the Gujarat Arts and Science College. The library claims to possess the richest collection of the world's best publication of academic importance comprising a treasure of more than 30,000 rare books. We are constantly in a process of increasing our collection of books further. Sydenham Library provides extensive access to leading Indian and international research journals in electronic as well as printed formats. Library has provided E-Resources through NLIST, INFLIBNET Centre. The library is fully automated with SOUL software. The software facilitates issue -return of books, a web-based catalogue to access the books (OPAC) and reservation of books. Bar-coding system is used to computerize the bibliographic details of the books. The web-based inquiry module of software has been installed so the resource collection can be viewed from outside the campus.

#### 2. Resources

Books: 88009

Periodicals: 34

Online Journals: 6000 + (N-LIST)

E-Books: 3135809 + (N-LIST)

Bound Volume: 450

Electronic Media: 20

Audio Books: 282

Newspapers: 06

#### 3. Collection Development and Management:

The books are procured through recommendation by faculty members, and students that are to be approved by HOD and then by Principal. The procured books are accessed using SOUL software. The books are classified, catalogued and shelved (arranged subject wise according to DDC (Dewey Decimal Classification) and alphabetical order is followed. Shelf guides are provided for easy identification of the books from racks. The damaged books due to wear and tear usage are sent for binding as per the requirement.

Further, more damaged books can be written-off following the Weed-out Policy of Government of Gujarat.

**Books and Periodicals Added – with Expenditure (2020-21)**

	Total No.	Total Expenditure
<b>Books</b>	195	87146
<b>Gratis Books</b>	8	26163
<b>Periodicals</b>	34	9820
<b>N-LIST(E-Journals)</b>	6000+	5900
<b>News Paper</b>	6	4560

**4. Library Services:**

Library is currently providing the below mentioned services:

- Document Circulation Service
- Reference Service
- Inter Library Loan Service
- Current Awareness Service
- Computerized Information Search Service
- News Paper Clipping Service
- Document Delivery Service
- Bulletin Board Service
- Reading Service
- Photocopy Service
- Referral Service
- User Orientation and Education
- Remote Login Facility through iproxy
- Ask Librarian
- Braille Corner
- Competitive Exam Corner

**5. Library Orientation :**

Orientation towards Library was conducted for newly admitted students on 24th December, 2020 for B.A. and B.Sc using MS Team Online Platform. Also conducted Library Orientation for M.A. and M.Sc. students on 27<sup>th</sup> December 2020 to make them Introduce with Library Resources, Services, Activities & Basic Library & search Skill. It



helps them to familiarize with the Library and make their stay more Comfortable, Enjoyable and Informative.

## 6. Usage Statistics

The below mentioned are the User (foot print), Issue (Circulation) statistics of 2020-21. Due to COVID-19 students are not allow to library & college till 23/11/2020.

Month	USER STATISTICS			ISSUE STATISTICS		
	Total Users	Working Day	Daily Users	Total Issue/Return	Working Day	Daily Issue/Return
Apr-20	<b>COVID-19 LOCK DOWN</b> (students are not allow to library & college)			Work from Home (COVID-19)		
May-20						
Jun-20				31	13	2
Jul-20				122	26	5
Aug-20	330	22	15	123	22	6
Sep-20	390	26	15	219	26	8
Oct-20	375	25	15	196	25	8
Nov-20	300	23	13	180	23	8
Dec-20	375	25	15	204	25	8
Jan-21	395	25	16	609	25	24
Feb-21	624	20	31	467	20	23
Mar-21	917	25	37	667	25	27
<b>Total</b>	<b>3706</b>	<b>191</b>	<b>157</b>	<b>2818</b>	<b>230</b>	<b>119</b>
<b>Average</b>	<b>463</b>	<b>11</b>	<b>20</b>	<b>282</b>	<b>23</b>	<b>12</b>

## 7. Stock Verification

Physical verification of the library books has been made in the year 2020-21 from 01/03/2021 to 12/03/2021. The list of the written off books which is not found and not return by the students, entered in the discard register Sr. No. 9560 to 9566.

Particular	No. of Books	Amount
Unused books worn out by termites	05	59.36
Not return by the students	02	345.00
<b>Total</b>	<b>07</b>	<b>404.36</b>

## 8. Library Name Change:

As per the representation of the "Akhil Bharatiya Vidyarthi Parishad", the name of the library of Gujarat College Campus has been changed from "The SYDENHAM LIBRARY" to "વીર શહિદ વિનોદ કિનારીવાલા પુસ્તકાલય" by the resolution no. જીસીઓ/૧૧૨૦/CHE-૫૩૫/૫ dated 02/03/2021 of the Education Department.

## 9. Webinar on "Innovative Ideas for Library Services in Government College of Gujarat"

Sydenham Library Gujarat Arts and Science College organize a webinar on above mention topic on dated 15<sup>th</sup> April, 2020 at 4.00 pm by using ICT Zoom application. In this webinar 55 librarians were remained present from government colleges of all over Gujarat. During this webinar, following mentioned topics were discussed.

- Role of librarian for promotion of e-resources
- How to maintain library records such as accession register (dead stock register), Utilization of grant and its record in library.
- How to procure books, subscribe magazine or periodicals.
- Rules about library including library issue - return policy, library fine, library fee collection, display of library regarding notices, etc.
- Discussion on library automation process, RFID system, library website or library page in college website and library committee.
- Rules about OP, RC, CCC, Language exemption examination, Continuation of service, Process of long term service order, etc.
- Discussion on NDL, and N-LIST.
- To recommend FDP or STC for Librarian through KCG.
- Review and feedback of librarians who has faced NAAC experience.

## 10. Microsoft Team Training workshop to Cluster colleges

Educational work in all colleges has to be done online by Microsoft Team in response to the epidemic of Covid-19 so under the chairmanship of Principal (Shri S. G. Desai), ETRP staff of the college (Dr. Sandip S. Patel, Dr. Ravindra Jadav, Dr. P.M. Chaudhari) imparted training on technical matters such as how to use Microsoft Team, registration of students, registration of professors, timetable of academic activity, making I-Ds to the 25 cluster colleges assigned by the Commissionerate of Higher Education.



#### **11. Workshop on N-LIST on 5<sup>th</sup> February 2021.**

Sydenham Library, Gujarat Arts & Science College was organized one day online workshop on "N-LIST Awareness Programme for M.Sc, students. The workshop was attended by more than 40 students. The workshop was aimed at imparting training to the students for optimum utilization of electronic resources.

#### **12. Quiz on "Current Affairs" on 4<sup>th</sup> June 2020 to 10<sup>th</sup> June 2020.**

Gujarat Arts and Science College, Ahmedabad's Sydenham Library has organized an online quiz to enhance the general knowledge of students, professors and citizens and to keep them abreast of current events. A total of 313 students and professors participated who were given online certificates.

#### **13. Quiz on "Ek Bharat Shreshtha Bharat" on 15<sup>th</sup> May 2020 to 21<sup>st</sup> May 2020.**

Ek Bharat Shreshtha Bharat was announced by Hon'ble Prime Minister on 31st October, 2015 on the occasion of the 140th birth anniversary of Sardar Vallabhbhai Patel. Subsequently, the Finance Minister announced the initiative in his Budget Speech for 2016-17. Through this innovative measure, the knowledge of the culture, traditions and practices of different states & UTs will lead to an enhanced understanding and bonding between the states, thereby strengthening the unity and integrity of India.

The online quiz is organized by Sydenham library, Gujarat Arts & Science College, Ahmedabad as a part of the "Ek Bharat Shreshtha Bharat" activities, in which 807 student participated who were given online certificates.

#### **14. Celebration of 158<sup>th</sup> Birth anniversary of Swami Vivekananda on 12<sup>th</sup> January 2021.**

Swami Vivekananda's book exhibition was organized by Gujarat Arts and Science College's Sydenham Library on 12-01-2021 as part of the celebration of the 158<sup>th</sup> birth anniversary of world great Swami Vivekananda. All professors and staff enthusiastically participated in the book exhibition.

#### **15. Library Staff Retirement**

Mrs. Lakshmiben C. Patel working as a library Clerk at the Sydenham Library has retired on 31/05/2020 due to age limit.

